

NOTICE OF KEY DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 24 February 2016



South
Cambridgeshire
District Council

Notice is hereby given of:

- Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

- (1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards
- (2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact
Victoria Wallace on 01954 713026 or by e-mailing Victoria.Wallace@scambs.gov.uk*

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Ray Manning
Councillor Simon Edwards
Councillor Francis Burkitt
Councillor Robert Turner
Councillor Mark Howell
Councillor Mick Martin
Councillor Peter Topping
Councillor Tim Wotherspoon
Councillor Nick Wright

Leader of the Council
Deputy Leader and Finance and Staffing
Greater Cambridge City Deal
Planning
Housing
Environmental Services
Corporate and Customer Services
Strategic Planning and Transportation
Planning and Economic Development

Key and non-key decisions expected to be made from 25 February 2016

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
<p>Medium Term Financial Strategy (General Fund budget 2016/17 including Council Tax setting), Housing Revenue Account (including housing rents), Capital Programme 2016/17-2020/21 and Treasury Management Strategy (Revised 2015/16 and 2016/17)</p> <p>Key</p>	Council	25 February 2016		<p>Finance and Staffing Portfolio Holder</p> <p>John Garnham, Principal Accountant (General Fund & Projects)</p>	Report (publication expected 17 February 2016)
<p>Swavesey Byways Rate</p> <p>Non-Key</p>	Council	25 February 2016		<p>Environmental Services Portfolio Holder</p> <p>Pat Matthews, Drainage Manager</p>	Report (publication expected 17 February 2016)
<p>Playing Pitch Strategy for South Cambridgeshire and Cambridge City</p>	Planning Portfolio Holder	14 March 2016		<p>Planning Portfolio Holder</p> <p>Gemma Barron, Sustainable</p>	Report (publication expected 04 March 2016)

Key and non-key decisions expected to be made from 1 March 2016

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Key				Communities & Partnerships Manager	
Indoor Sports Facility Strategy for South Cambridgeshire and Cambridge City Key	Planning Portfolio Holder	14 March 2016		Planning Portfolio Holder Gemma Barron, Sustainable Communities & Partnerships Manager	Report (publication expected 04 March 2015)
Strategic Policies in the development plan for South Cambridgeshire - Response to consultation with Parish Councils Key	Planning Portfolio Holder	14 March 2016		Planning Portfolio Holder Alison Talkington, Senior Planning Policy Officer	Report (publication expected 04 March 2016)
Amendments to Scheme of Delegated Powers and Functions for Planning Decisions Non-Key	Planning Portfolio Holder Council	14 March 2016 23 March 2016		Planning Portfolio Holder Jane Green, Head of New Communities	Report (publication expected 04 March 2016)
South Cambridgeshire	Planning Portfolio	14 March 2016		Planning Portfolio	Report (publication

Key and non-key decisions expected to be made from 1 March 2016

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Local Plan - Proposed Modifications Key	Holder's Meeting Council	23 March 2016		Holder Caroline Hunt, Planning Policy Manager	expected 09 November 2015)
WILLINGHAM: Wilford Furlong Project Non-Key	Housing Portfolio Holder	16 March 2016		Housing Portfolio Holder Gill Anderton, Head of Housing (New Build)	Report (publication expected 08 March 2016)
Handy Person Scheme Non-Key	Housing Portfolio Holder	16 March 2016		Housing Portfolio Holder Anita Goddard, Housing Operational Services Manager	Report (publication expected 08 March 2016)
Corporate Plan Key Performance Indicators 2016/17 Non-Key	Cabinet	14 April 2016		Corporate and Customer Services Portfolio Holder Richard May, Policy and Performance Manager	Report (publication expected 06 April 2016)
Financial Management System	Cabinet	14 April 2016		Finance and Staffing Portfolio Holder	Report (publication expected 06 April 2016)

Key and non-key decisions expected to be made from 1 March 2016

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Non-Key				Caroline Ryba, Head of Finance	
Shared Services: Business Plans and Joint Group Terms of Reference Non-Key	Cabinet	14 April 2016		Leader of Council Executive Director, Corporate Services	Report (publication expected 11 April 2016)
Risk Management Strategy Non-Key	Finance and Staffing Portfolio Holder	19 April 2016		Finance and Staffing Portfolio Holder John Garnham, Principal Accountant (General Fund & Projects)	Report (publication expected 11 April 2016)
Treasury Management Quarterly Investment Review Non-Key	Finance and Staffing Portfolio Holder Cabinet	19 April 2016		Finance and Staffing Portfolio Holder Alex Colyer, Executive Director, Corporate Services Sally Smart, Principal Accountant Financial & Systems	Report (publication expected 11 April 2016)

Key and non-key decisions expected to be made from 1 March 2016

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Write-offs 2015/16 Key	Finance and Staffing Portfolio Holder	19 April 2016		Finance and Staffing Portfolio Holder Katie Brown, Revenues Manager	Report (publication expected 11 April 2016)
Revenues and Benefits Performance Report Q3 Non-Key	Finance and Staffing Portfolio Holder	19 April 2016		Finance and Staffing Portfolio Holder Katie Brown, Revenues Manager	Report (publication expected 11 April 2016)
Sizes and Terms of Reference and Appointments to Committees for 2016/17 Non-Key	Council	19 May 2016		Leader of Council Graham Watts, Democratic Services Team Leader	Report (publication expected 11 May 2016)
Appointments to Outside, Joint and Other Member Bodies Non-Key	Council	19 May 2016		Leader of Council Graham Watts, Democratic Services Team Leader	Report (publication expected 11 May 2016)

Key and non-key decisions expected to be made from 1 March 2016

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Joint Annual Scrutiny and Overview and Partnerships Review Committee Report Non-Key	Council	19 May 2016		Cllr Ben Shelton, Cllr Roger Hickford Graham Watts, Democratic Services Team Leader	Report (publication expected 11 May 2016)
Major Opposition Group Leader's Annual Report Non-Key	Council	19 May 2016		Cllr Bridget Smith	Report (publication expected 11 May 2016)
Flood and Water SPD Non-Key	Planning Portfolio Holder	June 2016		Planning Portfolio Holder Jonathan Dixon, Principal Planning Policy Officer (Transport), Jennifer Nuttycombe, Senior Planning Policy Officer	Report (publication date tbc)
Position Statement 2015/16: Finance, Performance and Risk Non-Key	Cabinet	July 2016		Finance and Staffing Portfolio Holder John Garnham, Principal Accountant (General Fund &	Report (publication in month of July 2016)

Key and non-key decisions expected to be made from 1 March 2016

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
				Projects), Richard May, Policy and Performance Manager	
Rural Settlements List 2017-18 Non-Key	Finance and Staffing Portfolio Holder	18 October 2016		Finance and Staffing Portfolio Holder Katie Brown, Revenues Manager	Report (publication expected 10 October 2016)